

Arts Dollar\$

Community Access to the Arts



APPLICATION 2012

Funds available for artists and nonprofit organizations providing high quality, innovative community arts programming that provides payment to local artists

Support for Arts Dollar\$: Community Access to the Arts 2012 is provided by grants from the Illinois Arts Council, the Doris and Victor Day Foundation, and the John Deere Foundation.

All Quad City Arts programs are partially supported by the Illinois Arts Council (a state agency), the Iowa Arts Council (a division of the Department of Cultural Affairs), Quad City Arts *Partners* and Festival of Trees.



**DEADLINE FOR SUBMISSION
January 31, 2012**

Introduction

- 1) **QUAD CITY ARTS** is a nonprofit organization committed to the growth and vitality of the Quad City region through the presentation, development and celebration of the arts and humanities.
- 2) **Arts Dollar\$: Community Access to the Arts** funds are available to nonprofit organizations and individual artists providing high quality community arts projects, **and/or creating new work**. All art forms and disciplines are eligible. Requests can be made up to \$2,000 per application.
- 3) **Arts Dollar\$: Community Access to the Arts** will award at least 30% of funds to arts programming that makes special efforts in reaching locally neglected or underserved audiences including minority, elderly, people with disabilities, low income, youth at risk or populations with limited access to the arts.

Requirements

- 1) Complete applications and support materials must be submitted or postmarked by January 31, 2012.
- 2) Projects must include cash or in kind support from sources other than Arts Dollar\$.
- 3) Projects must take place between April 15, 2012 and March 31, 2013.
- 4) Projects must include a public or community arts emphasis.
- 5) All proposed budgets must include payment to at least one artist who meets the following criteria:
 - at least 21 years of age
 - current resident of Rock Island, Henry, or Mercer county in Illinois, or Scott, Clinton, or Muscatine county in Iowa
 - resident in one of these six counties for the past 12 consecutive months

Any personnel not meeting these criteria may not be paid with Arts Dollar\$ funds.

- 6) Organizations must have documented 501(c)(3) not-for-profit status *and* partner with and pay at least one individual artist (may include members of organization). Individual artists need not partner with an organization.
- 7) All projects must provide service to one or more of the following counties: Rock Island, Henry, Mercer, Scott, Clinton, and Muscatine. Arts Dollar\$ funds may not be used to provide service outside of these counties.
- 8) Artists requesting funds for the creation of new artwork (literary, visual or performing) must include at least three public exhibits/presentations/readings related to their project, including at least one exhibit/presentation/reading of the finished product (others may be in-progress). Arrangements for the public component of such projects should be described in the application.

Policies

- 1) Arts Dollar\$ funds may be used for such things as purchasing materials, hiring artistic, administrative and technical personnel, space or equipment rental, promotional materials, and/or printing/production costs.
- 2) Arts Dollar\$ funds **may not** be used to fund
 - day-to-day operations
 - capital improvements
 - programs by universities and colleges not open to the public
 - touring or travel outside designated counties for service
 - purchasing permanent equipment
 - deficit funding
 - scholarships toward undergraduate or graduate degrees
 - functions at which artists are not the primary focus
 - fundraisers, benefits, receptions, or other social functions
- 3) Multiple applications are not allowed. Multiple applications are applications submitted under the same organization's or individual artist's name. Artists and organizations may participate in multiple Arts Dollar\$ projects, but no single entity may receive more than \$2,000 from this fund. A school, not a school district, constitutes an entity.
- 4) Grantees who have applied and received three successive years of Arts Dollar\$ funds are ineligible for one funding year.
- 5) Quad City Arts staff may not be paid with Arts Dollar\$ funds.
- 6) Grantees will be ineligible for Arts Dollar\$ support for five years if they fail to meet any requirements listed in their grant agreement.
- 7) Incomplete applications will not be reviewed. Extraneous and excessive materials will not be reviewed.
- 8) Funds will be awarded based on application scores received from a community review panel, subject to approval from the Quad City Arts Board of Directors. All eligible applicants will be evaluated and rated according to the following criteria:
 - 50% Artistic merit
 - 30% Community involvement
 - 20% Administrative ability

APPLICATION

Quad City Arts Dollar\$: Community Access to the Arts

I. APPLICANT INFORMATION

Applicant Name (artist or org)							
Contact Person Name							
Telephone (preferred)							
Email address							
Address							
City		State		Zip		County	
Project Title							
Project Synopsis (30 words or less)							
Amount Requested	\$	Total Project Budget			\$		
Last FY operating income (ORGANIZATIONS ONLY)	\$	Last FY operating expenses (ORGANIZATIONS ONLY)			\$		

LEGISLATIVE DISTRICT NUMBERS

(Use the legislator search feature on your state’s general assembly website. **DO NOT LEAVE BLANK**)

State House		State Senate		U.S. House	
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PARTNERS

Organizations must partner with an artist (or artists), and list the artist(s) below. Listing an artist’s name here indicates that they have been contacted and approve of the plan as presented in the application.

Artist Name		Contact Phone/Email	
Artist Name		Contact Phone/Email	
Artist Name		Contact Phone/Email	
Artist Name		Contact Phone/Email	
Artist Name		Contact Phone/Email	

Artists may partner with an organization (or organizations). If you choose to partner with an organization, the administrator from that organization **must** be listed below. Listing an administrator’s name here indicates that they have been contacted and approve of the plan as presented in the application.

Organization Name			
Administrator		Contact Phone/Email	
Organization Name			
Administrator		Contact Phone/Email	
Organization Name			
Administrator		Contact Phone/Email	
Organization Name			
Administrator		Contact Phone/Email	

Send ONE COPY of materials to: Jessi Black, jblack@quadcityarts.com, or Quad City Arts, 1715 2nd Avenue, Rock Island, IL 61201 4
Questions? Contact Jessi Black at jblack@quadcityarts.com or (309) 793-1213 ext. 103.

PARTICIPANTS

Number of artists involved		Number of youth involved	
Number of artists being paid		Number of volunteers involved	
Number of non-artist personnel involved		Total number of people involved (include EVERYONE – those listed above plus audience, visitors, etc.)	

Please estimate these numbers to the best of your ability. These numbers are used for grant application and reporting purposes and do not affect awards.

My total estimated audience is composed of the following:

White		People with disabilities	
Black/African		Teens at-risk	
Asian		Low income	
American Indian / Alaskan Native		Seniors	
Native Hawaiian / Other Pacific Islander		Unskilled Labor	
Hispanic		Other	
Other		Other	

(Note that each category is mathematically unrelated to other categories. **Do not** force percentages to add up to 100%, as individuals can fall into more than one category, i.e. your audience may be 100% seniors, and 20% of them may be Black/African. You would type 100% next to “Seniors” and 20% next to “Black/African.”)

II. DESCRIPTION:

1. Describe your project:

2. Who is the target audience of your project?

Check here if your project impacts an underserved population (see item 3 under “Introduction.”)

3. Why did you choose this project and this audience?

4. **(ORGANIZATIONS ONLY)** What is your mission statement? How does the project fit your mission?

5. How do you plan to promote your project?

6. List all major administrative and artistic personnel.

Name	Description of role in project

7. Create a timeline of your project including approximate dates and/or date ranges for planning, execution, meetings, events, deadlines, etc.

Date, times, etc.	Personnel involved	Brief description of event/action

IV. ATTACHMENTS – Email to jblack@quadcityarts.com or mail/hand-deliver to Jessi Black, Quad City Arts, 1715 2nd Avenue, Rock Island, IL 61201 (Incomplete applications will not be reviewed. Extraneous and excessive materials will not be reviewed.)

ADMINISTRATIVE DOCUMENTATION:

- One page** resumes of all major personnel (up to five)
- TWO one-page** samples of promotional materials (mailers, fliers, press releases, web pages, ads, etc.)

ARTISTIC DOCUMENTATION:

ONE set of documentation of artistic ability relevant to the project for each artist or group involved:

- Visual Artist - six digital images and a slide sheet listing the artist's name, title, media, and dimensions for each image (jpeg image files must not be larger than 1 MB, emailed to jblack@quadcityarts.com)
- Performing Artist - 1-3 minutes of video or audio (note what portion should be reviewed, or cue tape. Confirm receipt and compatibility if emailing files or links.)
- Literary Artist - one short story, one essay, OR three poems (must be in Word document or pdf format, emailed to jblack@quadcityarts.com)
- Arts Educators - student work in one of the forms listed above is acceptable / preferred
- ONLY if no artistic documentation is available / relevant - submit two letters of recommendation (emailed to jblack@quadcityarts.com)

ORGANIZATIONS ONLY:

- ONE PAGE current 12-month operating budget. (For schools - the district budget may be submitted if the building budget is not easily excerpted)
- ONE PAGE Board of Directors roster
- For 501(c)(3) organizations: documentation of your non-profit status from a Federal or State entity (one sheet)
- For other exempt organizations (public schools, libraries, government agencies, and churches): a statement of your non-profit status on your letterhead, signed by your authorized financial officer

SIGNATURE OF APPLICANT:

By signing below, I certify that all information provided is correct and complete.

X

Name and Title:

Date:

ORGANIZATIONS ONLY: AUTHORIZING OFFICIAL

By signing below, I certify that I approve of the plan as presented in this application.

X

Name and Title:

Email address or phone:

Email submission is preferred. Hard copies must be on 8 ½ x 11” paper, free of staples, clips, or other bindings. SEND ONE COPY OF ALL MATERIALS TO:

Jessi Black
jblack@quadcityarts.com

or

Jessi Black
Quad City Arts
1715 2nd Avenue
Rock Island, IL 61201